



# COCKWELLS

## CAREERS



### Project Manager

#### **Purpose of Role**

To ensure that new projects are introduced on time, within budget constraints and to liaise with key customers to ensure specification is delivered to expected quality standards.

#### **Critical Activities**

- To produce a project plan, with charts and milestones, identifying critical steps and including the development of estimates and budgets
- To create a detailed build list of components and ensure components are ordered on time
- To liaise with the client(s) and inform the client on a regular basis of any changes to the work schedule (time & costs).
- To manage the sub-contractors, liaise with the designer and to report and liaise regularly with the Managing Director or General Manager on technical issues and decisions.
- To keep a risks and issues log for each project as a diary for future improvements
- To manage the project delivery team, ensuring they have the information they need, set clear deadlines and to feedback regularly on progress
- You are responsible for positively monitoring your labour force and have overall responsibility for the Health and Safety of the staff in your teams.

#### **Organisation**

- Reporting to the General Manager
- Member of dynamic management team

#### **Qualifications and Experience**

- Experience of project management in busy and diverse environment
- Experience in the marine industry
- Well organised and natural leader
- Experience of managing tight timescales and budgets
- Computer literate, Excel and Outlook essential

For more information please call +44 (0)1326 377 366  
or email [info@cockwells.co.uk](mailto:info@cockwells.co.uk)