



## **Purchasing & Stores Manager**

Would you like to work for an award-winning boatbuilding company based in waterside offices near Falmouth, Cornwall - the perfect destination for sailors, surfers and beach lovers? Cockwells is globally respected in the marine industry and at the forefront of designing and building luxury motor launches and Superyacht tenders. The Company cleverly integrates traditional boatbuilding skills with innovative engineering and modern techniques to build vessels of the highest quality.

We're looking for a Purchasing & Stores Manager to maintain the safe and efficient running of the business in accordance with the relevant legislation in force.

### **Main Duties & Responsibilities**

- Being responsible for all purchasing for the business
  - Production boats – 80% standard inventory / 20% custom parts
  - Superyacht Tenders – 20% standard inventory / 80% custom parts (ensuring the SYT team have complied with procurement policies)
  - Facilities & Overheads – service contracts
- Collaborating with Sales and Scheduling to ensure all project Bill of Materials are accurate and all parts have active Supplier provision
- Operate a Commitment planning model to constantly monitor actual costs and margins against estimates
- Find and negotiate best price supply for regular parts and services
- Creating new parts in the ERP system and filing relevant certificate and or approvals/other relevant information
- Management of Stores Team to ensure inventory accuracy, stock receipts and issues are conducted in a timely manner
- Working with accounts on solving disputes and queries with suppliers and to minimise invoice approval issues
- Working with management and the stores person to implement quality and process
- Monitor the quality of goods and services provided by suppliers
- Create, own, and maintain a warranty log for supplier parts
- Arrange and maintain credit agreements and suppliers in conjunction with accounts
- Keeping ERP software up to date with all supplier data including parts, lists, prices, and lead times, min/max levels
- Collaborating with the design office regarding the timing of the pre-production costs and tooling ensuring stage payments are scheduled appropriately
- Enforce company policies related to purchasing such as appropriate coding and no orders without PO

### **Essential skills/ experience**

- Use of ERP/ MRP systems within a manufacturing environment
- Team Management experience across multiple sites
- CIPS Qualification desirable
- Fully conversant and strong analytical skills with Microsoft office package (Word / Excel etc)
- Excellent communication skills with the ability to communicate with both internal and external stakeholders
- Excellent negotiating skills with the ability to negotiate the best value for money and network for key stakeholders
- Supplier performance management (Quality, Credit Term negotiation & On time in full delivery analysis).



**Desirable skills / KPI development:**

- A strong understanding of purchasing with the ability to ensure the purchasing department has highest level of stakeholder satisfaction and delivery timescales
- Excellent team management skills with the ability to motivate, coach, mentor the team and support the achievement of team objectives and KPI's
- Previous knowledge and experience using the M1 system
- Cost: price paid for goods compared to previous projects
- Number of hours of downtime due to procurement
- % Of supplier invoices matched the first time
- Reduction of number of invoices
- Reduction of carriage costs and deliveries
- Generate accurate and timely reports, using our in – house system

**Location**

Will be based at our 3 sites (Mylor and Falmouth locations). Some hybrid working may also be available.

**Salary**

Commensurate with experience

**Interviews**

Interviews will take place as and when suitable applications are received.

**How to apply**

Please send your CV together with a covering letter outlining your suitability for the role, salary expectations and current notice period to [\*\*recruitment@cockwells.co.uk\*\*](mailto:recruitment@cockwells.co.uk)

**Please note you must have the right to work in the UK to apply for this position, as we do not offer visa sponsorship.**

We look forward to hearing from you.