

Production Support and Planner

Cockwells Modern & Classic Boatbuilding Ltd. are looking to recruit an experienced Production Support and Planner to join our dynamic and highly skilled team. You will be responsible for analysing, monitoring and reporting production data to support the Management and Production teams.

- You will need to be skilled with Microsoft Excel and Visual Basics in order to maintain and create macros
- Knowledge of any Enterprise Resource Planning (ERP) software; Knowledge of “M1” would be ideal
- Ideally you will have knowledge of planning in a busy and productive Company
- We use a programme called “Smartsheet” so an understanding of this programme would be an advantage but is not essential.

Main Responsibilities:

Weekly reports:

- Report progress from plan to report’s tool.
- Collect data from job costing.
- Process data and update the report tool.
- Present results during production meeting

Job travellers:

- Printing of travellers using the macro.
- Updating the data in the spreadsheet.

Creating and updating plans:

- Creating from generic plans mostly, by selecting the required tasks according to the options. Adding tasks when required. Review sequence according to labour available.
- Update with progress weekly, review sequence according to progress and labour available.
- Weekly send the list of expected job to be done two weeks later to Design for preparation of the drawing.

Support project manager for planning – for tenders or special project plans.

Maintenance of Smartsheet:

- User management.
- Update and maintain cross sheets formulas to be sure the data are up to date

Excel and smartsheet support:

- Create new excel tools or smartsheet tools when requested
- Create cost plan for Finance Director (generic and specific)

M1:

- Create job in M1 (transform production planning to job sequence within M1)
- Control and update production planning within M1

Cockwells enjoy an enviable reputation as a company in the forefront of designing and building the highest quality boats, motor launches and tenders. The Company cleverly integrates traditional boatbuilding skills with innovative engineering and modern techniques to build custom and semi-production vessels of the highest quality using both wood and composite materials. Following a major investment and redevelopment of their established base at Mylor Creek near Falmouth, Cockwells is looking forward to exciting times ahead, creating new opportunities and investing in the future of the Company and its workforce.

LOCATION

The place of work is normally Mylor Creek Boat Yard, Mylor Bridge, Falmouth TR11 5NS or at our additional site at Vospers of Ponsharden, Falmouth TR11 2SD, or otherwise as may be dictated by the company.

SALARY

Salary commensurate with experience

INTERVIEWS

Interviews will take place as and when suitable applications are received.

HOW TO APPLY

To apply, please submit a covering letter with your c.v. to info@cockwells.co.uk